

BACKGROUND INVESTIGATIONS

Course #3952

Investigation

Course Coordinator
Kevin Dowling

August 4-8
Edneyville

November 17-21
Salemberg

December 1-5
Edneyville

Who Should Attend

Law enforcement professionals who are responsible for conducting background investigations on prospective members of their agency.

Course Goal

To provide the skills necessary to enable the student to conduct appropriate, legal and comprehensive background investigations.

Course Objectives

The student will be able to:

- Understand and complete all Commission-required forms for which an agency is responsible as part of a background investigation.
- Conduct purposive and comprehensive in-person and phone interviews of applicants and their references.
- To learn to develop references above and beyond those listed by an applicant.
- To utilize standard public and private data sources to develop information concerning an applicant.
- To utilize multiple sources of information available on the Internet to aid in the background investigation.
- To understand the basic legal requirements and conditions surrounding a background investigation.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. Participants are required to complete all practical exercises and out of class assignments.

Special Concerns

Students must bring the complete file of an individual who is currently applying for a position within their agency. This individual will be investigated during the course of instruction. Completion of at least one background investigation after the close of class is a course requirement.

